1. Remove shockcorded pole by partially loosening thumbscrew and sliding out of base. Connect pole sections.

2. Rotate the stabilizing foot 90º and turn the Banner Stand base right side up.

3. Stand on base support in back of the stand to stabilize.

4. Pull up graphic slightly and hook pole onto clip at the top of the graphic. Use pole to extend graphic.

5. Raise the graphic up completely. Place the bottom of the pole into the hole on the base, making sure it is fully seated.

To disassemble: Reverse set-up procedure. Lower the graphic slowly and keep it centered – do not allow graphic to scrape the sides of the base!